

## COMMUNITY FUNCTIONING EVALUATION

**WHEN:** Within one month of the first planned service (Crisis Services are not considered planned services).

**ON WHOM:** All clients.

**COMPLETED BY:** Any service delivery staff participating in the evaluation.

**MODE OF COMPLETION:** Legibly handwritten, typed or word processed on form HHSA:MHS-976.

**REQUIRED ELEMENTS:** Evaluation of current level of functioning and level of support and impairment in four target areas: living arrangements, daily activities, social relationships, and health. Cultural issues should be considered in all areas.

**BILLING:** Write a progress note stating date started and completed. Include findings and necessary changes to Client Plan (if any). Note in the column the number of minutes for CFE preparation, interview and documentation. Include time with primary service rendered.